

Mayor James Mongold, presiding, called the meeting in session on Monday, December 21<sup>st</sup>, 2020 at 7:00 o'clock p.m. The Pledge of Allegiance was led by Ms. Mongold. The prayer was led by Mayor Mongold. Members present were Mrs. Mongold, Mr. Collings, Mr. Arnold, Mr. Gottschalk and Mrs. Grehl. A motion was made by Mr. Arnold and second by Mr. Gottschalk to excuse Ms. Sloan from the meeting. Roll-call was taken by the Fiscal Officer Nancy Cornell with all members present. At this time Mayor Mongold stated the meeting had a quorum and declared in session.

**MINUTES:** Mayor Mongold asked if everyone had the chance to read the minutes of November 25<sup>th</sup> and if there are not any concerns or changes to be made, he will ask for a motion to approve the minutes. Mr. Collings then made the motion to approve the minutes and was seconded by Mr. Arnold. Roll call was taken and all members were in favor.

**PERSONS INVITED BY THE MAYOR:** Erin Hartsock from the Clinton County Solid Waste Management was present to discuss the relocation of the recycling bins to Village property. Ms. Hartsock stated she went with Mr. Dean and looked at the pool area for the permanent site. She stated the area would be a good place, the only problem Ms. Hartsock could see was the condition of the parking lot, there would need to be gravel put down with the help of the village. Ms. Hartsock also stated they would need help installing poles to place the security cameras. Mr. Dean also took Ms. Hartsock by the water tower on Kenyon Dr. She said they would need lighting in that area. There wouldn't need much done with the surface since there in on street and off street parking. Mayor Mongold asked the Council for discussion on the matter. Mr. Arnold stated he would prefer the Pool site over the Kenyon Dr. site due to the use of the Shelter and the parking is limited. Mayor Mongold agreed to the pool site also because of the parking issue. Mr. Gottschalk commented the street to the park isn't equipped to handle big trucks. Mr. Collings asked if the county would be willing to provide the material needed to repair the lot at the pool. Ms. Hartsock stated the county would cover the cost of the gravel and materials if the Village would be willing to do the labor for laying the gravel and setting the pole. Mayor Mongold asked if the Council wanted anymore discussion or to make a motion for the Pool location. A motion was made by Mr. Arnold and second by Mrs. Grehl. Roll call was taken by Ms. Cornell and all members were in favor.

**MAYORS REPORT: 12/21/2020 Mayor's Report**

This has be a year of unexpected uncertainty. Over the past year, to natural causes and to the pandemic we continue to face, Sabina has lost some good people. We face losing good businesses. There is no denying that life came crashing down on us all in a very harsh way. Our small Village, just about a mile from point A to point B in any direction, has faced uncertainty the likes of which none of us have ever seen.

Yet through all of it, we have endured and we will continue to do so. We may not seem like an important part of the world stage, but we are. We are the foundation upon which things are built. We are the strength that holds it up and in the past year, Sabina has given credence to that.

Through hard work and dedication this year, we've paved all or part of an unbelievable thirteen streets as well as two alleys. We've taken two unserviceable Police Vehicles out of use. We now have a great start on a wonderful park. We have security cameras in place to reduce vandalism, a modern internet provider, a telemetry system in our lift stations, a new web site in development, a community alert system nearing a point of public

release, needed PPE going out to businesses and organizations, and the list goes on.

To Council and the employees of our Village, I say this. You've done a remarkable job under normal circumstances. In the middle of a pandemic however, you've done something unprecedented and incredible. If this is the foundation upon which our nation stands, then our nation can only stand proud and for that reason, so too should you.

As we look toward a new year, let's reflect on what we've accomplished here. Let's take that and fortify it. We need to find new ways to help our businesses and organizations. We need to look at old infrastructure and find ways to update it with the resources we have or find new resources. With a vaccine being distributed, there is hope that we will not face the entire next year under the same circumstances as this one. Let's hold on to that hope for better days knowing that if we stand and work as one team, with one goal, we will get through anything we face.

With Christmas a few short days away, take time to remember those we've lost, but fondly and not with sadness. Take time to reflect on what our Village could be and the good all around us. The bad things will always be there, but in Sabina I've never seen hope's light extinguished. It's inside each and every one of us. Every woman, child, and man who call this Village home regardless of anything that may separate us. The theme of this year has been "We're In This Together". Going into 2021, let's own it Sabina. Merry Christmas, Happy Holidays, stay safe, and be well.

Kind Regards,  
Jim Mongold  
Mayor, Village of Sabina

**VILLAGE ADMINISTRATOR:** Mr. Dean stated he has seen ads on lead service line replacement grants for almost 100%. Mr. Dean stated there was a sewer back up on Hulse Street and it was fixed. The Dept. will be working on street and sewer cleaning in the future.

**CHIEF:** Acting Chief Grehl stated the Ford Cruiser was in the shop for a water pump repair. It should be done by Wednesday. He stated that Adam Clark went from full time to auxiliary policeman, so they are looking at applications to replace him. Acting Chief Grehl stated there was a stolen car recovered in Washington C.H. He also stated they are up to 2500 calls for the year.

**LAW DIRECTOR:** Mrs. Gibson stated the court continues to be going well. She stated they have been having interviews for the Chief position.

**FISCAL OFFICER:** Ms. Cornell reported on the bill list in the amount of \$112,933.87. No expenses to the Village in the amount of \$38,442.49. This left the expense to the village \$74,491.38. She explained the large items to Council in the amount of \$57,635.54 and this left miscellaneous expense at \$16,885.84. She asks for comments regarding concerns or any items that needed explained. No one had any issues so a motion was asked for to pay the bills. The motion came from Mr. Collings and a second by Mrs. Mongold.. Roll call was taken with an "All in Favor". Ms. Cornell stated she has balanced with the Utility Department and the bank. The Auditor contacted Ms. Cornell

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and wanted to come and get started and she told him she was under quarantine and wouldn't be able to come at this time. She hasn't heard back from him.

**SPECIAL MINUTES:** Ms. Cornell stated she has been working on temporary appropriations for the first three months and will need to call a special meeting to have Council approve them.

**BILL LIST**

<b>PAYMENTS</b> <b>VILLAGE OF SABINA, CLINTON COUNTY</b> <b>11/25/2020 to 12/18/2020</b>				
Number	Transaction Date	Total Warrant Amount	Payee	Status
518-2020	11/24/20	\$965.89	Regional Income Tax Agency	O
519-2020	11/24/20	\$256.06	Regional Income Tax Agency	O
789-2020	11/25/20	\$327.81	DELTA DENTAL	O
790-2020	11/25/20	\$75.64	DELTA DENTAL	O
791-2020	11/25/20	\$4,756.26	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	O
792-2020	11/25/20	\$5,693.90	OHIO POLICE & FIRE PENSION FUND	O
793-2020	11/25/20	\$463.50	Bass Pro Shops	O
794-2020	12/3/20	\$2,476.94	US Treasury	O
795-2020	12/3/20	\$50.00	OHIO DEFERRED COMPENSATION	O
797-2020	12/7/20	\$247.75	KAITLYN M BEECHLER	O
798-2020	12/7/20	\$779.72	ZACHERY T BOSIER	O
799-2020	12/7/20	\$583.06	STEVE F CARROLL	O
800-2020	12/7/20	\$1,336.90	ADAM B CLARK	O
801-2020	12/7/20	\$998.53	Nancy L. Cornell	O
802-2020	12/7/20	\$1,350.49	ROBERT DEAN	O
803-2020	12/7/20	\$1,498.77	SYDNEY M DOUGHMAN	O
804-2020	12/7/20	\$1,157.06	RANDY FAIR	O
805-2020	12/7/20	\$680.64	BRYAN J FLOYD	O
806-2020	12/7/20	\$785.50	JOHN B. GREHL	O
807-2020	12/7/20	\$1,851.89	CONNIE S. ROBERTS	O
808-2020	12/7/20	\$1,117.69	JUSTIN L. ROBINSON	O
809-2020	12/7/20	\$712.89	CHARISSA R SUMMERS	O
812-2020	12/17/20	\$2,498.23	US Treasury	O
813-2020	12/17/20	\$50.00	OHIO DEFERRED COMPENSATION	O
814-2020	12/17/20	\$967.17	STATE OF OHIO DEPARTMENT OF TAXATION	O
815-2020	12/17/20	\$37.59	School district Income Tax	O

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2020				
816-2020	12/17/20	\$616.95	REGIONAL INCOME TAX ASSOCIATION	0
817-2020	12/17/20	\$0.26	State of Ohio Department of Taxation	0
818-2020	12/17/20	\$0.01	State of Ohio Department of Taxation	0
819-2020	12/17/20	\$346.28	Liberty National Life Insurance	0
820-2020	12/17/20	\$174.99	Rural King	0
821-2020	12/17/20	\$69.15	Vectren Energy Delivery	0
822-2020	12/17/20	\$4,509.01	DAYTON POWER AND LIGHT CO.	0
53548	11/24/20	\$4,490.10	VILLAGE OF SABINA	0
53549	11/24/20	\$4,896.85	Jani-Chem, Inc. *	0
53550	11/24/20	\$1,500.00	Master Meter Systems	0
53551	11/25/20	\$2.76	VILLAGE OF SABINA	0
53552	11/25/20	\$26.60	VISION SERVICE PLAN - OH	0
53553	11/25/20	\$84.85	Randy Fair	0
53554	12/7/20	\$335.35	United States Treasury	0
53555	12/7/20	\$376.60	Rebecca J Cramer	0
53556	12/14/20	\$54.70	ANDREW D KENNEY	0
53557	12/17/20	\$10,000.00	Spurlock Plumbing LLC *	0
53558	12/17/20	\$3,642.30	CIVICPLUS, LLC *	0
53559	12/17/20	\$738.10	Galls, An Aramark Company	0
53560	12/17/20	\$350.00	Higher Powered Moving & Cleaning Servicea	0
53561	12/18/20	\$1,271.82	Staples Advantage *	0
53562	12/18/20	\$59.90	Accentix	0
53563	12/18/20	\$121.80	AIM Media Midwest	0
53564	12/18/20	\$825.00	American Legal Publishing Corp.	0
53565	12/18/20	\$2,000.00	Ampstun	0
53566	12/18/20	\$1,247.00	BONDED CHEMICALS	0
53567	12/18/20	\$714.32	BUCKEYE STATE PIPE & SUPPLY CO.	0
53568	12/18/20	\$1,123.80	Bush Auto Place	0
53569	12/18/20	\$470.88	Capital Electric Line Builders, Inc.	0
53570	12/18/20	\$33.00	Clinton Electrical & Plumbing Supply	0
53571	12/18/20	\$35.66	Randy Fair	0
53572	12/18/20	\$393.10	Frontier	0
53573	12/18/20	\$40.00	GASKINS PRINTING, INC.	0
53574	12/18/20	\$283.98	Goldwen West-Industrial Supply	0
53575	12/18/20	\$6,907.89	Jani-Chem, Inc. *	0
53576	12/18/20	\$1,132.46	Kleem, Inc.	0
53577	12/18/20	\$400.00	Legend Signs	0
53578	12/18/20	\$74.37	Lowes	0
53579	12/18/20	\$144.00	Mld-State Electric of Highland Cty, LLC	0
53580	12/18/20	\$1,174.35	Mobile Analytical Services, INC.	0
53581	12/18/20	\$33.48	Pauley's Auto Parts	0
53582	12/18/20	\$16.68	Roberts Electric Motor Service	0
53583	12/18/20	\$9,990.00	RUMPKE	0
53584	12/18/20	\$4,336.70	RUMPKE	0
53585	12/18/20	\$761.73	Spectrum Enterprise	0
53586	12/18/20	\$4,800.32	Treasurer, State of Ohio	0
53587	12/18/20	\$876.00	Treasurer of State of Ohio	0
53588	12/18/20	\$100.00	USI Insurance Services, LLC	0
53589	12/18/20	\$104.88	Verizon	0

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53590	12/18/20	\$5,387.17	W. H. Waddell, Ltd.	O
53591	12/18/20	\$3,414.28	Winzer *	O
53592	12/18/20	\$115.80	Xerox Corporation	O
53593	12/18/20	\$163.40	Bush Auto Place	O
53594	12/18/20	\$445.36	ARAMARK	O
		<b>\$112,933.87</b>	Less \$38,442.49	<b>\$74,491.38</b>

Notes:				
Payroll		\$14,754.14		
Pensions		\$10,450.16	(2)	
Taxes		\$4,975.17		
Utilities		\$5,837.87		
Master Meters		\$1,500.00	Handheld Meter Maint	
Ampstun		\$2,000.00	Utility Software	
Bush Auto		\$1,287.20	Bnucket Trk Repairs	
Kleem		\$1,132.46	Stop Signs Portable	
MASI		\$1,174.35		
Rumpke		\$4,336.70	Sludge	
Treas of State		\$4,800.32	Water & Sewer Annual Fee	
WH Waddell		\$5,387.17	Wells 3 & 6	
		<b>\$57,635.54</b>	Misc. Exp	<b>\$16,855.84</b>

**COMMITTEES:**

**EMPLOYEE RELATIONS & HEALTH/SAFETY:** Mr. Collings had nothing to report at this time.

**AUDIT & PLANNING:** Mr. Arnold stated they had a meeting on Tuesday, December 1<sup>st</sup>. Members present were Ms. Sloan, Mr. Gottschalk and Mr. Arnold. The discussion was Krebs Drive Storm Drains. They talked about the testing done on the sewer lines. Mr. Arnold needs to look at the results of the testing.. Mr. Arnold stated this contributes to the overage of the intake at the sewer plant. The committee is looking at solutions for this issue. The Committee will revisit this issue in February.

**INFRASTRUCTURE & DEVELOPMENT:** Mr. Gottschalk had nothing to report at this time.

**RECREATION & TOURISM:** Mrs. Grehl said the last meeting was cancelled due to Covid. Mrs. Grehl state they need to schedule a meeting to discuss making plans for the 2021 pool opening. A meeting is scheduled for Wednesday, January 6<sup>th</sup> at 6:00 PM. Mayor Mongold suggested that Mrs. Grehl reach out to Susan Valentine for help getting suggestions for fund acquisitions. Mrs. Grehl stated she have been speaking to her.

**EMERGENCY SERVICES & FLOOD RELIEF:** Ms. Sloan wasn't present

**FINANCE & RECORDS:** Mrs. Mongold had nothing to report at this time.

**ORDINANCE & RESOLUTIONS:** Second reading of Ordinance #2020-XX in its entirety to adopt and implement a New Employee Personnel and Policy Manual. Some changes that are being made are 2 more paid holidays, pay scale system, vacation accrual, probation period from 6 months to 90 days, two weeks paid parental leave, and changed the policy of threat and violence. Ms. Cornell asked if there was policy about an employee that left and came back within a certain period of time would get benefits, such

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as years of service worked, probation time and vacation time. Mr. Collings stated there wasn't anything in the new Employee Handbook concerning that. There was a discussion about Employees applying for an upgrade position would keep their original hire date, not the date for the new position. It was stated it would be the original hire date.

**PERSONS APPEARING BEFORE COUNCIL:** None

**PUBLIC COMMENTS:** Nothing at this time.

**COUNCIL COMMENTS:** Mr. Arnold stated the Christmas decorations in town were very nice. Mayor Mongold reminded everyone to keep Ms. Sloan and Mr. Collings families in their thoughts and prayers.

**ADJOURNMENT:** Mayor Mongold called for adjournment. The motion was made by Mr. Collings and was seconded by Mr. Gottschalk. Mayor Mongold asked for all in favor say Merry Christmas. All responded "Merry Christmas".

Attest:

Approved:

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Nancy L. Cornell  
Fiscal Officer

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Peggy Sloan  
President of Council

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James Mongold, Mayor