

Mayor James Mongold, presiding, called the meeting in session on Thursday, February 25, 2021 at 7:00 o'clock p.m. The Pledge of Allegiance was led by Mr. Arnold. The prayer was led by Mayor Mongold. Members present were Ms. Sloan, Mrs. Mongold, Mr. Collings, Mr. Gottschalk, Mrs. Grehl and Mr. Arnold. Roll-call was taken by the Fiscal Officer Nancy Cornell with all members present. At this time the Mayor Mongold stated the meeting had a quorum and declared in session.

MINUTES: Mayor Mongold asked if everyone had the chance to read the minutes of February 11th and February 15th. Mr. Arnold stated that they misspoke last meeting about the water coming from Cowan Lake, it should have been Caesar Creek. Mayor Mongold stated the minutes for January 25th would need to be changed. Mayor Mongold asked if there are not any concerns or changes to be made, if not he would ask for a motion to approve the minutes. Ms. Sloan then made the motion to approve the minutes and was seconded by Mr. Gottschalk. Roll call was taken with an “All in Favor”, for the minutes of February 11th meeting. Mayor Mongold stated if there are not any concerns or changes to be made to the February 15th Emergency Meeting minutes, he will ask for a motion to approve the minutes. Mr. Arnold then made a motion to approve the minutes and was seconded by Mr. Collings for the February 15th meeting. Roll call was taken with an “All in Favor”.

PERSONS INVITED BY THE MAYOR: Nick Selhorst with Choice 1 Engineering from Loveland Ohio was present to talk about helping the Village find and apply for Grant Funding. This is for the water main to be replaced from Washington Street to San Mar Gale in 2022, before ODOT paves this area. Mr. Selhorst suggested the best option would be OPWC with a due date of August 1st. Mr. Selhorst stated there is a point system for this grant. The more the Village matches the more points you get. Mr. Arnold would like to see something in writing so he can understand the point method and project. Mayor Mongold stated the higher your score the better chance you have getting a grant. Ms. Sloan stated she would like to get started on the project between now and July. Mr. Selhorst explain more about the point system and that he sent the information to the Mayor. Mr. Collings asked when they would need to have the go ahead to Mr. Selhorst for the August 1st deadline. Mr. Selhorst stated they would handle the application and preliminary design, then Council would need to pass a Resolution in July to authorize Mayor Mongold to apply for the funds. Mr. Selhorst stated he would prefer to have this by June meeting instead of the July meeting. Mr. Selhorst stated the biggest hurdle is going to be the match. He also stated trying to get an estimate and getting with the Administrator on the exact improvements the Village wants to make. Mr. Arnold stated he would like to have a special Council meeting to discuss and to better understand the point method and project. Ms. Cornell wanted to know how many miles this project would be. Mr. Selhorst stated it would be about 2,000 feet. Ms. Cornell wanted to know an estimate, would it be \$300,000.00-\$500,000.00? Mr. Selhorst didn't really know, but he estimated it maybe \$400,000.00. Mr. Selhorst stated if they have the bid from the North Howard Street project that would help him with the South Howard Street project.

Mayor Mongold received a resignation letter from Council member Mrs. Grehl. Mayor Mongold then read the letter to Council. Mayor Mongold then asked if there were any questions, comments, or concerns. Mr. Arnold stated he was sorry to hear this as well as Mayor Mongold. Mayor Mongold then asked for a motion to accept Mrs. Grehl's resignation. Ms. Sloan made a motion to accept Mrs. Grehl's resignation with great regret. Mr. Collings regrettably second the motion. Roll call was taken with an “All in Favor”.

MAYORS REPORT: I've been hearing concerns over the past few weeks in regard to a few items that folks shouldn't, in my opinion, need to worry about. At the end of my report, I will add information on how to join our regular Council meetings. At the end of each meeting, there is time allowed for Village Residents to ask questions and voice

concerns. Yelling, insults, and harsh language are not permitted but rational conversation is always welcome.

There are so very few people that attend meetings, even though they now don't have to leave home to do so. Even when things go back to normal, I intend to keep having virtual access available for those that cannot make it in person. I understand they are not exciting. They are business meetings. Those rarely are. They are, however, extremely informative.

In the last couple of weeks, we've begun getting pricing for a few upcoming projects. Council should have received an email yesterday in regard to pricing for a new dump bed for the dump truck and for the development of a 10 year Capital Improvement Plan on the water system. We will need to discuss those and I will need permission from Council to proceed. Keep in mind that the CIP is plan development. This is just a first step to updating the water system.

I will be working on the 2021 Nature Works grant starting next week. My focus will be on both the park and the pool. We must improve our amenities any way we can to attract folks to the Village. With that said and spring around the corner, it's time to think of pool season. The Village will be accepting applications for lifeguards, management, and concession workers. If you are interested in a seasonal position or know someone who is, please don't hesitate.

As a reminder to the community, Council has various committees. They are Employee Relations & Health/Safety, Audit & Planning, Infrastructure & Development, Recreation & Tourism, Emergency Services & Flood Relief, Finance & Records, and the newly created Grant Procurement Committee. If you have any interest in joining these committees or volunteering for projects they are working on, please contact me at (937)584-5049 or via email at sabinaohio.mayor@outlook.com. To log on virtually to regular Council meetings, please see below.

To join from your computer, tablet or smartphone.

<https://www.gotomeet.me/SabinaCouncil>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 607-534-069

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Meetings are held at 7PM the 2nd and 4th Thursday of each month.

Mayor Mongold wanted to know if there were any questions, comments or concerns on the dump truck bed or the Capital Improvement Project for the water treatment facility. The deadline is March 3, 2021 with an overall cost of 4 million dollars for the projects. Mr. Collings stated given the scale of this project and the length of time, the Council should start the grant process. Mr. Collings was going to make a motion, but there were some concerns. Mayor Mongold stated they could table it at this time and revisit it at the end of the meeting. Mayor Mongold asked if anyone had thoughts or opinions on the dump truck bed. Mr. Gottschalk asked it was a steel or aluminum bed. Mayor Mongold stated it was a steel bed and the price is \$9,324.00 installed. Mr. Collings asked Mr. Gottschalk if that was a good price and he said it probably was, but he would like to know the price of a aluminum bed because it won't rust like steel would. Mayor Mongold stated there wasn't a rush on this, so we can look for the cost of an aluminum bed.

VILLAGE ADMINISTRATOR: Not present.

CHIEF: Chief Hect stated they have had 148 calls of service. He presented a list of the different call they received. Chief Hect stated he has met with the Clinton County Sheriff and is planning on meeting with the other Police Chiefs in the county within the next month. Chief Hect stated he has attended the Ohio Small Police Department meeting and the Sabina Public Safety Committee Meeting. Chief Hect stated the person interested in the full time position did not pass the background check. There are four people who expressed interest in the auxiliary positions, one of which is Jason Goodrich, his resume is included. Chief Hect stated Lt. John Grehl is scheduled to attend the Public Safty Leadership Academy starting March 2021. This is an eleven week leadership course.

Village of Sabina Regular Council

February 25,

21

Also Sergeant Connie Roberts is registered to attend Supervisory Training and Educational Program in the fall of 2021. The classes consist of three one week sessions. Chief Hect is in the process of activating the Virtual Academy training platform for Continuing Education for department staff, Department Officers will be assigned eight hours of training a month. Chief Hect was proud to announce that Sabina will co-host a three day Field Training Course with the Ohio Small Police Department Association at a date to be determined. Chief Hect stated we need to take action on the Ohio Collaborative to have Officers certified. There are eight standards that the Department needs to comply with. Chief Hect stated we need to replace the Dodge Crusier, it is going to cost more to keep putting repairs in it than to get a replacement for it. Other programs Chief Hect to looking at is opening day at the Pool, with having a barbecue, having monthly Pastors Breakfasts, and starting neighborhood foot patrols. Chief Hect asked if anyone had any questions. Mr. Arnold asked about Jason Goodrich being in Colorado and the Chief explained that is where his headquarters is located, he travels around the country to do training. Mayor Mongold then asked the Council if it was alright to extend this position to Jason Goodrich. Mayor Mongold stated there will be a background check before he will be sworn in. Mayor Mongold asked for a motion to hire Jason Goodrich. Mr. Arnold stated he would like to see the background check before this is voted on. Mayor Mongold asked the time limit we have to proceed with this and Chief Hect stated three days. Mr. Collings made a motion to make Jason Goodrich an auxiliary position and it was seconded by Mrs. Mongold. Roll call was taken with an “All in Favor”.

LAW DIRECTOR: Mrs. Gibson stated her and Chief Hect will be meeting next week. Mrs. Gibson stated court is proceeding well.

FISCAL OFFICER: Ms. Cornell reported on the bill list in the amount of \$25,343.26 no expenses to the Village in the amount of \$2,244.99. This left the expense to the village \$23,098.27. She explained the large items to Council in the amount of \$21,234.91 and this left miscellaneous expense at \$1,863.36. She asks for comments regarding concerns or any items that needed explained. A motion was asked for to pay the bills. The motion came from Mr. Arnold and a second by Ms. Sloan. Roll call was taken with an “All in Favor”. Ms. Cornell stated she has received e-mails from the Auditor that he is ready to begin his audit.

BILL LIST:

| PAYMENTS VILLAGE OF SABINA, CLINTON COUNTY February 13th - 26th 2021 | | | | |
|---|------------------|----------------------|--------------------------------------|--------|
| Number | Transaction Date | Total Warrant Amount | Payee | Status |
| 48-2021 | 2/19/21 | \$817.98 | Regional Income Tax Agency | O |
| 49-2021 | 2/19/21 | \$1,973.13 | Regional Income Tax Agency | O |
| 71-2021 | 2/12/21 | \$633.67 | REGIONAL INCOME TAX ASSOCIATION | O |
| 72-2021 | 2/12/21 | \$1,068.88 | STATE OF OHIO DEPARTMENT OF TAXATION | O |
| 73-2021 | 2/12/21 | \$32.48 | School district Income Tax | O |
| 75-2021 | 2/18/21 | \$8.99 | Carter Lumber | O |
| 76-2021 | 2/18/21 | \$587.00 | Bureau of Workers' Compensation | O |
| 77-2021 | 2/18/21 | \$25.75 | LogMeIn | O |
| 78-2021 | 2/19/21 | \$346.28 | Liberty National Life Insurance | O |

Village of Sabina Regular Council

February

25,

21

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|---------|---------|--------------------|--|--------------------|
| 81-2021 | 2/22/21 | \$2,132.60 | US Treasury | O |
| 53734 | 2/10/21 | \$0.00 | Skipped Warrants 53734 to 53734 Series 1 | V |
| 53735 | 2/10/21 | \$51.77 | VILLAGE OF SABINA UTILITIES DEPT. | O |
| 53736 | 2/10/21 | \$48.23 | Chad Camberland | O |
| 53737 | 2/17/21 | \$919.01 | ZACHERY T BOSIER | O |
| 53738 | 2/17/21 | \$871.95 | STEVE F CARROLL | O |
| 53739 | 2/17/21 | \$1,380.09 | Nancy L. Cornell | O |
| 53740 | 2/17/21 | \$542.05 | Rebecca J Cramer | O |
| 53741 | 2/17/21 | \$1,548.07 | ROBERT DEAN | O |
| 53742 | 2/17/21 | \$916.45 | SYDNEY M DOUGHMAN | O |
| 53743 | 2/17/21 | \$994.12 | RANDY FAIR | O |
| 53744 | 2/17/21 | \$855.73 | BRYAN J FLOYD | O |
| 53745 | 2/17/21 | \$936.31 | JOHN B. GREHL | O |
| 53746 | 2/17/21 | \$200.16 | ANDREW D KENNEY | O |
| 53747 | 2/17/21 | \$587.71 | CONNIE S. ROBERTS | O |
| 53748 | 2/17/21 | \$959.05 | JUSTIN L. ROBINSON | O |
| 53749 | 2/17/21 | \$713.66 | CHARISSA R SUMMERS | O |
| 53750 | 2/17/21 | \$35.24 | John Grehl | O |
| 53751 | 2/18/21 | \$28.44 | VISION SERVICE PLAN - OH | O |
| 53752 | 2/18/21 | \$113.79 | VISION SERVICE PLAN - OH | O |
| 53753 | 2/22/21 | \$180.67 | ABRAHAM M ARNOLD | O |
| 53754 | 2/22/21 | \$226.11 | Benjamin F Collings | O |
| 53755 | 2/22/21 | \$180.95 | BRUCE A. GOTTSCHALK | O |
| 53756 | 2/22/21 | \$160.95 | Bethany R Grehl | O |
| 53757 | 2/22/21 | \$317.28 | JAMES L. MONGOLD | O |
| 53758 | 2/22/21 | \$180.95 | VICTORIA L. MONGOLD | O |
| 53759 | 2/22/21 | \$180.67 | PEGGY SLOAN | O |
| 53760 | 2/22/21 | \$1,000.00 | Laura R. Gibson | O |
| 53761 | 2/22/21 | \$410.27 | ARAMARK | O |
| 53762 | 2/22/21 | \$29.95 | Accentix | O |
| 53763 | 2/22/21 | \$32.84 | AG-PRO OHIO LLC | O |
| 53764 | 2/22/21 | \$58.12 | Frontier | O |
| 53765 | 2/22/21 | \$1,012.50 | Flagway, Inc. | O |
| 53766 | 2/22/21 | \$717.45 | Mobile Analytical Services, INC. | O |
| 53767 | 2/22/21 | \$141.89 | Modern Leasing | O |
| 53768 | 2/22/21 | \$79.76 | OHIO UTILITIES PROTECTION SERVICE | O |
| 53769 | 2/22/21 | \$375.00 | SEAMAN CONSTRUCTION | O |
| 53770 | 2/22/21 | \$729.31 | Village of Roseville | O |
| | | \$25,343.26 | Less \$2,244.99 = | \$23,098.27 |

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|----------------|-------------|--------------------|---------------------------------|
| NOTES: | | | |
| Payroll | \$11,424.36 | | |
| Council Pay | \$1,427.58 | | |
| L. Gibson | \$1,000.00 | | |
| Tax | | | |
| Deposits | \$2,132.60 | | |
| Tax Fees | \$2,791.11 | | |
| Flagway | \$1,012.50 | | |
| MASI | \$717.45 | | |
| V of Roseville | \$729.31 | Dan Hect Physical | |
| | | \$21,234.91 | Misc. Expense \$1,863.36 |

COMMITTEES:

EMPLOYEE RELATIONS & HEALTH/SAFETY: Mr. Collings stated they had a meeting on February 22nd. Council members present were Mr. Arnold, Mrs. Mongold, and Mr. Collings, also present was Mr. Walls. Mr. Collings stated they approved an Ordinance for an increase to Council pay to \$150.00 per meeting and to increase the Mayor pay to \$400.00. Mr. Collings stated they have drafts for Resolutions to hire a Fiscal Assistance and an Administrator Assistance. By next meeting Mr. Collings stated he hopes to have a step pay Ordinance ready. Mr. Collings stated there was going to be a change in the Employee Handbook, Section 8.2 Disciplinary Procedure. Mr. Collings said he didn't need to schedule a meeting at this time.

AUDIT & PLANNING: Mr. Arnold stated they need to have meeting once they get the list from Mr. Fair about the sewer and manhole covers to report to the EPA by April. Mr. Arnold stated with Mr. Dean not present to set a date, he would need to contact him to set a date for the meeting.

INFRASTRUCTURE & DEVELOPMENT: Mr. Gottschalk stated he had nothing to report at this time.

RECREATION & TOURISM: Mrs. Grehl stated they had a meeting on February 22. In attendance were Mrs. Grehl, Mayor Mongold, Council members Mr. Arnold, Mr. Collings, Mrs. Mongold, and citizen Mr. Walls. They discussed the opening of the pool, what needed to be done to get it ready and somewhat of a schedule or timeline. Mrs. Grehl stated they discussed the Managers job and description of her/his duties and if they would be able to do a pay raise since they will be taking on more duties. They also discussed the hiring of a head lifeguard that could assist in helping the manager if she/he is unavailable or needs days off and would be able to pay her differently for the duties she would be doing. It was decided the Committee would need to look up the policy and procedures as to the pay raises. The Committee briefly touched on the revitalizing the downtown. Mr. Collings stated they need to focus only on one thing at a time. Mr. Collings stated that he had spoke to the leaders from Clinton County Farmers Market and Washington Court House Farmers Market and that this will not be occurring this year. Mr. Collings also stated that maybe we could look into selling sunscreen at a discount price to help raise money and keep the kids from burning. The Committee is also thinking of raising the prices of the concessions for this year. Mr. Arnold stated he will be working with Mrs. Grehl and Mr. Collings on a timeline for the opening of the pool. Mr. Arnold stated they could meet Saturday to discuss project ideas, policy and procedures of the pool manager, lifeguards and testing of the water regularly.

EMERGENCY SERVICES & FLOOD RELIEF: Ms. Sloan stated they had a Police Committee meeting on February 17th, present were Mr. Arnold, Mr. Gotschalk, Ms. Sloan, Mayor Mongold and Chief Hect. The Committee discussed about hiring of the sixth officer. The applicant that applied didn't pass the background check, they will need to look at other applications. Ms. Sloan stated that Chief Hect is looking for a house in Sabina, but if he can't get it they will need to do an Ordinance for a Variance. Mr. Collings stated he has an Ordinance ready for the month of June to be passed if need be. Ms. Sloan proceeded with the Fire Department and said Fire Chief Chuck Gaskins had a heart attack last night and needed two stints. He is doing well and hopes to be home in about three days. Ms. Sloan stated we really need people like Fire Chief Chuck Gaskins and Mr. Dean, because of the knowledge and experience they have. Please keep them in your prayers. Ms. Sloan stated they had 53 runs in January and 26 runs in February, which is down and that's a good thing. Ms. Sloan also stated they cover 90 square miles in our area. Ms. Sloan stated the Department is also applying for funds from the Legacy Funds. The purpose of this is Chief Gaskins would like to purchase a Polaris for the bike trail, because they don't have any other access if something were to happen to a person.

Village of Sabina Regular Council

February 25,

21

FINANCE & RECORDS: Mrs. Mongold stated they had a meeting on February 22nd. Present were Mrs. Mongold, Ms. Cornell, Mr. Collings, Mrs. Grehl and Mayor Mongold, they discussed the appropriations for this year. With the change in the sewer charges, they are going to be checking on it to see if there will be any issues. Mrs. Mongold stated they don't have as much money as they did last year to open the pool. The Committee also discussed the cost of paving streets this year. Mayor Mongold stated with Carl Anders passing last year, the pool lost it's biggest benefactor.

GRANT COMMITTEE: Mr. Arnold stated they had a meeting on February 16th. Council members present were Mr. Collings, Mrs. Grehl, and Mr. Arnold. The Committee discussed the Letter Of Intent, mainly focusing on the shelter building and the community garden. Mr. Arnold stated they discussed community improvement. Mrs. Grehl stated about an emergency system for inclimate weather, lighting strikes, the ones they have for ballparks. Mr. Collings then read through his version of the letter of intent with really good additions in it and would like other people review it. Mr. Collings stated he talked to Richland Township Trustees to see if they wanted included in this program and they stated not at this time. Mr. Collings stated he has set up the account for this and after the meeting he will submit the letter.

ORDINANCE & RESOLUTIONS: None at this time.

PERSONS APPEARING BEFORE COUNCIL: None

PUBLIC COMMENTS: None at this time.

COUNCIL COMMENTS: Mr. Arnold asked about the Sunshine Law Seminar times, and stated it is not convenient for people working. Mayor Mongold stated you can do this seminar over the phone, but you don't get the slide show that goes with it. He again stated that this is mandatory and we could be audited for it. Mr. Collings then showed a layout of the shelter house and community garden with the measurements. Mayor Mongold stated the Council needed to make a decision about the Capital Improvement Project. Mr. Arnold made a motion to move forward with the Environmental Engineering for this project and was seconded by Mr. Gottshalk. Roll call was taken with an "All in Favor".

ADJOURNMENT: Mayor Mongold called for adjournment at 8:55 PM. The motion was made by Mr. Arnold and was seconded by Mrs. Mongold. Mayor Mongold asked for all in Favor: All "Ayes" with no "Nays".

Attest:

Approved:

Nancy L. Cornell
Fiscal Officer

Benjamin Collings
President of Council

James Mongold, Mayor