

Mayor, James Mongold, presiding, called the meeting in session on Thursday, February 13<sup>th</sup>, 2020 at 7:00 o'clock p.m. The Pledge of Allegiance was led by Mrs. Mongold and the Prayer was led by Mayor Mongold. Members present were Mr. Gottschalk, Mrs. Mongold, Mr. Collings, Ms. Sloan, Mrs. Dean and Mrs. Grehl. Roll-call was taken by the Fiscal Officer Nancy Cornell and all members were present. At this time the Mayor stated the meeting had a quorum and declared in session.

**MINUTES:** Mayor Mongold asked if everyone had the chance to read the minutes of January 23<sup>rd</sup> and if there are not any changes or concerns to be made, he will ask for a motion to approve the minutes. Ms. Sloan then made the motion to approve the minutes and was seconded by Mrs. Mongold. Roll call was taken and all members were in favor.

**PERSONS INVITED BY THE MAYOR:** None present.

**MAYORS REPORT:** Mayor Mongold stated "I received the final report from PrimeAE representative Greg Otey in regard to the Water Asset Management Program. In the same week I met with Wayne Canon from the Rural Community Assistance Program to get an update on the Waste Water Treatment Plant Asset Management Program along with Randy Fair. Yesterday, he met with Rob, Randy, Bruce, and I. During the first meeting, he reviewed several items which may lead to improved drainage performance, which could assist with some flooding issues as well as reducing ground water entry into the Sanitary Sewer System. Yesterday, we discussed next steps, possible capital gains improvements, and maintenance processes. I believe, as part of our solution, we need to add another full time employee specifically for drain cleaning, valve testing, and inspection of manhole covers. We do not currently have sufficient manpower to cover these things on a routine basis, and we simply must. We still have one crew member out for an undetermined time period, which leaves Rob down by one in addition to the additional person needed. When you have a situation where one man down hampers daily tasks, then you've further evidence of a need. So at this time I'd like to entertain a motion to hire an additional utility worker. Ms. Sloan made the motion to hire a new utility laborer and the motion was seconded by Mrs. Grehl. Roll call was taken and all members were in favor.

I met with Loren Pucket and Douglas Karnes from McCarty and Associates to review what we are looking at in regard to a new Waste Water Treatment Plant Building, which is badly needed. Randy met with an E.P.A. representative for an inspection of the Waste Water Treatment Plant and relayed that he thought it went well. We will have more projects in the next couple of years than usual if all goes good, in order to reduce ground water entry into the sanitary sewer system. This, in connection with above average rainfall the last few years, is leading to an overage of fluid entering our waste water treatment plant that we must address to comply with E.P.A. standards for the size of our treatment plant.

In light of so many projects, I've arranged a meeting in two weeks at 10:00 AM with Choice One Engineering. They may be able to assist us with grant funding for some of the items we need to address. In connection with that, I am in search of a grant writing team. I've one individual interested in learning to write grants and assisting me in doing so and accept that assistance willingly, but a team would be much better. This would give us a broader thought process, a wider search range, and varied perspective. It would cut down the work load per person in regard to large grants and help us speed up completion to ensure deadlines are met.

We are not so far away from pool season as to not start working toward opening day of the Sabina Pool. A great deal of effort is put into getting the facility ready. This year, we are removing two pine trees which are a hazard to the pump. Needles unavoidably make their way into the water from the area under the trees. Kaitlyn procured a reasonable bid just around \$1000 to remove both trees and all brush, and ground the stumps. This is remarkably cheap. I gave the go-ahead for that project as the money spent to remove the trees is much less than the possible cost of repairs to the pump system. We are also looking into expansion of our food service

license to allow us to serve heated foods. This may or may not be a possibility this year, but it is being looked at. Kaitlyn and I will be looking at candidates for pool staffing tomorrow provided everything goes well, and will begin interviewing soon.

I would like to end this report with a note of recognition. Sargent Grehl was recently awarded a Certificate of Appreciation by Sheriff Fizer for backing up units at a shooting on Lazenby Road. According to his wife, "He took it upon himself to respond to help a Clinton County Sheriff's Deputy that was also responding to the shooting." In this day and age, we only seem to hear about our law enforcement when something bad happens. The good, however seldom we recognize it, far outweighs the bad. Our Police Department, the Sheriff's Department, and all other Law Enforcement Agencies deserve our respect, and admiration. They certainly aren't in it for the money. They aren't in it for the glory, or for an easy job. Every time they come on duty may be their last and still, they come on duty. Every routine call may end in tragedy, and still they answer those calls without hesitation. They, along with other first responders, and our military, deserve our unending praise." Chief Young presented a certificate the Sargent Grehl. Next, Mayor Mongold read a letter he had received from the Regional Income Tax Agency about appointing a delagate. Mayor Mongold suggested naming Fiscal Officer, Nancy Cornell, as delagate and Benjamin Collings to be the alternate. Mrs. Mongold made the motion to make Nancy Cornell the delagate and Benjamin Collings the alternate and the motion was seconded by Mrs. Grehl. Roll Call was taken with all in favor.

**VILLAGE ADMINISTRATOR:** Mr. Dean stated that there is an alley on West Elm that the residents would like to close but he is not sure what needs to be done to do that. Ms. Sloan stated that when this was done before all property owners must agree. Mr. Dean stated that the neighbors have all agreed. Mr. Dean wants a vote from Council to become official. Mrs. Mongold

made the motion to allow the residents to close the alley the motion was seconded by Mr. Collings. Roll call was taken with all members in favor. Additionally, Mr. Dean stated that they have been patching pot holes. Hunt and Rolfe Drive will be getting paved soon. Mr. Dean talked to Bolen Construction about donating a shelter house at the pool and he did not seem to be against it. Mr. Dean also stated that he may be bidding out a new roof for the Water plant because it will need replaced soon. Lastly, if any additional streets need paving it would be Hulse and N. College Street.

**CHIEF:** Chief Young started by stating that the Department responded to 312 service calls to date and of those calls 74 have generated reports. From the 74 reports there has been 4 domestic, 3 disorderly, 3 civil issues, 8 drug related, 5 harrassment or menacing, 11 warrant arrests. 2 unauthorized use, 2 vandalism, 1 resisting, 3 driving under suspension, 4 thefts, and 3 reported breaking and entering. Chief Young stated that there has been a lot of issues with people breaking into vacant houses. Chief Young said we now have the first trial on the Open Burn Ordinance so we will see if it is court worthy. Next, Chief Young spoke to ODOT about high water. Lastly, Chief Young stated that the Pancake Run will be on March 7th at 9:30am and breakfast will be at 8:30am. The Sabina Police Department Facebook page is now up and running.

**LAW DIRECTOR:** Mrs. Gibson would like to meet with the Officers to go over what she needs from them to make court go well. Additionally, Ms. Gibson will be at the next council meeting an hour early to answer any questions toward the capacity of the Law Director.

**FISCAL OFFICER:** Ms. Cornell reported on the bill list in the amount of \$81,145.73. No expenses to the Village in the amount of \$15,766.62. This left the expense to the village \$65,379.11. She explained the large items to Council in the amount of \$55,754.82 and this left miscellaneous expense at \$9,624.29. She asks for comments regarding concerns or any items that needed explained. No one had any issues so a motion was asked for to pay the bills. The motion came from Mrs. Grehl and a second by Mr. Gottschalk. Roll call was taken with an "All in Favor". Ms. Cornell presented an amended certificate with permanant appropriations for the

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2020 year. Ms. Cornell concludes that the total revenue expected to come in this year is approximately \$4,944,075.87. Lastly, Ms. Cornell stated that she received an email from Medical Mutual wanting to discuss the renewal of the contract with them.

**BILL LIST:**

Number	Transaction Date	Total Warrant Amount	Payee	Status
88-2020	2/13/20	\$628.00	Bureau of Workers' Compensation	O
90-2020	2/18/20	\$371.43	KAITLYN M BEECHLER	O
91-2020	2/18/20	\$877.69	ZACHERY T BOSIER	O
92-2020	2/18/20	\$860.66	ADAM B CLARK	O
93-2020	2/18/20	\$1,009.88	Nancy L. Cornell	O
94-2020	2/18/20	\$1,434.21	ROBERT DEAN	O
95-2020	2/18/20	\$1,081.81	RANDY FAIR	O
96-2020	2/18/20	\$738.76	BRYAN J FLOYD	O
97-2020	2/18/20	\$859.27	JOHN B. GREHL	O
98-2020	2/18/20	\$70.00	JESSE A PENWELL	O
99-2020	2/18/20	\$925.12	CONNIE S. ROBERTS	O
100-2020	2/18/20	\$931.46	JUSTIN L. ROBINSON	O
101-2020	2/18/20	\$649.85	CHARISSA R SUMMERS	O
102-2020	2/18/20	\$876.10	KEYNON E YOUNG	O
104-2020	2/24/20	\$1,840.17	US Treasury	O
105-2020	2/24/20	\$798.79	STATE OF OHIO DEPARTMENT OF TAXATION	O
106-2020	2/24/20	\$20.09	School district Income Tax	O
107-2020	2/24/20	\$366.40	OHIO DEFERRED COMPENSATION	O
108-2020	2/24/20	\$545.51	REGIONAL INCOME TAX ASSOCIATION	O
109-2020	2/24/20	\$583.44	(AFLAC)American Family Life Assurance Co.	O
110-2020	2/24/20	\$238.96	Liberty National Life Insurance	O
52878	2/14/20	\$32.10	Greenfield Pest Control	O
52879	2/14/20	\$81.77	West End Auto Sales & Service	O
52880	2/14/20	\$130.94	Galls, An Aramark Company	O
52881	2/14/20	\$23.04	Staples Advantage	O
52882	2/14/20	\$94.96	Quill	O
52883	2/14/20	\$540.00	Prime AE Group, Inc.	O
52884	2/14/20	\$75.00	OHIO811.org	O
52885	2/14/20	\$129.17	VILLAGE OF SABINA UTILITIES DEPT.	O
52886	2/14/20	\$68.00	Todd Morgan	O
52887	2/14/20	\$2.83	Leon LaPlace	O
52888	2/14/20	\$4,104.72	RUMPKE	O
52889	2/18/20	\$431.34	Rebecca J Cramer	O

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52890	2/18/20	\$310.00	Groves Tire & Service LLC	O
52891	2/18/20	\$1,000.00	US Fabrics, Inc.	O
52892	2/18/20	\$138.89	Frontier	O
52893	2/18/20	\$138.69	Modern Leasing	O
52894	2/24/20	\$0.00	Laura R. Gibson	V
52895	2/24/20	\$0.00	US Postal Service	V
52896	2/24/20	\$1,000.00	Laura R. Gibson	O
52897	2/24/20	\$350.00	US Postal Service	O
52898	2/24/20	\$180.95	Benjamin F Collings	O
52899	2/24/20	\$180.67	Edwina Dean	O
52900	2/24/20	\$180.95	BRUCE A. GOTTSCHALK	O
52901	2/24/20	\$160.95	Bethany R Grehl	O
52902	2/24/20	\$317.28	JAMES L. MONGOLD	O
52903	2/24/20	\$180.95	VICTORIA L. MONGOLD	O
52904	2/24/20	\$225.83	PEGGY SLOAN	O
		<b>\$25,786.63</b>	less \$2753.19 =	<b>\$23,033.44</b>

<b>NOTES:</b>			
Payroll	\$11,117.58		
Council			
Payroll	\$1,427.58		
Taxes	\$1,840.17		
Rumpke	\$4,104.72	Sludge Removal	
US Fabric	\$1,000.00	Sludge Bags	
L Gibson	\$1,000.00	Law Director	
<b>\$20,490.05</b>		Misc. Expense	<b>\$2,543.39</b>

**COMMITTEES:**

**EMPLOYEE RELATIONS & HEALTH/SAFETY:** Mr. Collings presented the minutes from their meeting held on January 29th.

**AUDIT & PLANNING:** Mrs. Dean has a meeting scheduled for February 18th.

**INFRASTRUCTURE & DEVELOPMENT:** Meeting time was change from 6:00pm to 7:00pm.

**RECREATION & TOURISM:** There is a meeting scheduled for February 19th at 7:30pm.

**EMERGENCY SERVICES & FLOOD RELIEF:** Ms. Sloan stated that there is a Fire District meeting next Tuesday at 8:00pm.

**FINANCE & RECORDS:** There is a meeting scheduled on February 20th.

**ORDINANCE & RESOLUTIONS:** Mayor Mongold proposed an emergency Ordinance to Adopt the Ohio Basic Code. Ms. Sloan made the motion to waive the three readings and adopt Ordinance #2020-06 and the motion was seconded by Mrs. Mongold. Roll call was taken with all members in favor. Mayor Mongold proposed a second emergency Ordinance to adpot the 2020 Permanant Appropriations. Ms. Sloan made the motion to waive the three readings and adopt Ordinance #2020-07 and the motion was seconded by Mrs. Grehl. Roll call was taken with all members in favor. Lastly, Mayor Mongold proposed the first read of an Ordinance for participation with the Ohio Department of Transportation to replace the culvert on State Route 729.

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**PERSONS APPEARING BEFORE COUNCIL:** Robert Wilson asked the Council if he would be able to pick up the Resolution for closing the alley on a day other than Council meetings due to his work schedule.

**PUBLIC COMMENTS:** Mrs. Preston stated that the Chief and Officers are doing a fantastic job at getting the addicts to jail.

**COUNCIL COMMENTS:** Ms. Sloan stated that there is a potential buyer for a large property on the opposite side of the Frito Lay Warehouse and they are wanting to know if the Village can run water out there. Mr. Dean stated that it would have to be ran through the EPA. There is going to be a benefit for a Kidney Transplant on February 18th at the Moose Lodge.

**ADJOURNMENT:** The Mayor called for adjournment at 8:50PM. The motion was made by Mr. Gottschalk and was second by Mrs. Mongold. Mayor asked for all in Favor: All Ayes with no Nays.

Attest:

Approved:

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Nancy L. Cornell  
Fiscal Officer

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Peggy Sloan  
President of Council

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James Mongold, Mayor