

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. #2020-28

Passed December 21st 2020

AN ORDINANCE TO ADOPT AND IMPLEMENT THE NEW ‘VILLAGE OF SABINA PERSONNEL POLICY AND PROCEDURE MANUAL’ WITHIN THE VILLAGE OF SABINA, CLINTON COUNTY, AND STATE OF OHIO.

WHEREAS, the Village of Sabina employs a number of full-time, part-time, temporary, and seasonal employees within the Village and;

WHEREAS, the current policy and procedure manual for Village employees is outdated and existing copies contain conflicting guidelines and;

WHEREAS, the Village Council Members wish to provide a uniform and updated policy and procedure manual for its employees:

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Sabina two-thirds or more of the members of the council elected thereto concurring that:

Section 1: The ‘Village of Sabina Personnel Policy and Procedure Manual Edition 001-2020’ (henceforth Manual 001-2020) as approved by the Employee Relations Committee, and all contents therein shall be adopted and implemented for all applicable village employees.

Section 2: Manual 001-2020 replaces any previously existing policy and procedure handbook and all their contents.

Section 3: Any employee manuals regarding policies and procedures that are not Manual 001-2020 are rendered null and void.

Section 4: Additional policies and procedures exclusive to the Village of Sabina Police Department and its employees shall remain in effect.

Section 5: This Ordinance shall take effect and be in force at the earliest time allowed by law.

1st Read: November 25th, 2020

2nd Read: December 21st, 2020

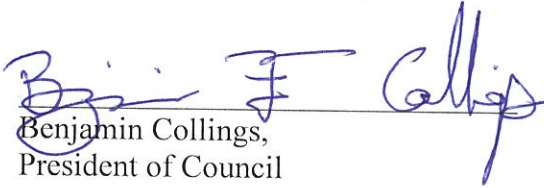
3rd Read: January 14th, 2021


Passed this 14th day of January, 2021

Attest:

Approved:


Nancy L. Cornell
Fiscal Officer


Benjamin Collings,
President of Council


James L. Mongold
Mayor