

RECORD OF PROCEEDINGS

Minutes of

Village of Sabina Regular Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday, March 23

2023

Mayor Collings presiding opened the regular Council meeting on Thursday, March 23, 2023 at 7:00 pm. The Pledge of Allegiance was led by Bethany Grehl, followed by a moment of silence. Next, roll call was taken with all Council members present.

Minutes: Mayor Collings asked the Council if there were any changes, corrections or additions that need to be made to the March 9, 2023 minutes. There were no issues. Mayor Collings entertained the motion to approve the minutes. Abe Arnold made the motion, seconded by Bruce Gottschalk.

Persons Before Council: None.

Mayor's Report: This week is Severe Weather Awareness Week and on Monday myself and several Village employees met with Thomas Breckel from the Clinton County EMA to learn more about emergency preparedness. Mr. Breckel went through several different questions regarding the Village's plans in the event of a natural disaster and how we would respond. We were then presented with a specific, hypothetical scenario involving a tornado and were asked about how we would respond. Mr. Breckel will take the information from this presentation and use our answers to put together an emergency plan for us. This is just the first step in creating a comprehensive plan and each year the Village should be able to add and expand upon this plan to ensure we are well-positioned in the event of an emergency.

The work continues on the Howard St. project, but has been slowed due to a likely leak in the old water main. There is a company coming this week that specializes in leak detection so hopefully it is resolved soon. The sanitary sewer line on Central Avenue is also still being replaced, but it should be completed soon too. We are also still in need of a new bucket truck. This should not wait much longer especially since we have a traffic light out and no way to replace without asking for assistance from another community.

The step pay system which was temporarily suspended is set to restart April 1 which will once again trigger raises on employee anniversary dates. Some anniversary dates have already passed, but I would encourage council to schedule a committee meeting to discuss how we want to proceed on this matter. We also once again have a vacancy on council and will need to fill it at the next meeting. If anyone you know is interested in joining council, please speak with them and let me know so I can place them on the agenda for the next meeting.

Lastly, I would like to remind everyone of the ongoing pool pass sale. Passes will be fifty percent off until May 1 which is a great deal! Another reminder to subscribe to e-alerts on our website to stay up to date on everything going on in the Village!

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Washington St., seconded by Bruce Gottschalk. Rob said a resident was asking for clarification on a building permit. They want to place a temporary corn crib on concrete and stake to the ground. Abe Arnold said they shouldn't need a permit but should make sure they are following the guidelines of the permit, nothing within 4 ft of the adjacent property. Another resident asked about a mailbox. Rob said they were just replacing their current one. Vicki Mongold said they may need to contact the post office. Rob stated that Lyndsay contacted RCAP to assist us with our contingency plan, water rates, etc. They do some things for free but do charge for some services. Mayor Collings said they can do contingency plans, a full deep dive on rates, look at over due account policies so we can have a formal policy, GSI mapping, and an asset management plan. They would like to come meet with us. Rob also mentioned the meeting with the Clinton County EMA. We are going to be putting a plan together, knowing who responds to what, etc. Rob met with John Seabolt about the location of a couple of repairs. There was one on Solutions Ave. Rob recommends we wait on that one because of the location and there wasn't a huge problem with it. He wants to wait until we camera the other side. The other repair was on Stockton Ave. He wants someone to verify were it was before digging it up. It's a small area. It should be done so we can line it at a later date. Rob stated we may need to wait on Jackson St. until we have more money in the account. Lyndsay sent out another round of 400 income surveys. Vicki asked if there was a reason why Lyndsay had to do it? Mayor Collings stated it's because we customize the letters and send them out. The letters are returned to the company though. Jonathan has taken the water test a couple of times and failed, but he is going to continue to study and try again. Rob said one filter was leaking a little and Allied was called today to get them scheduled and the leak patched. The garage door is broken and we are waiting for the company to come repair it. Rob would like to redo the parking area in front of the garage. It's broken up pretty badly and he would like to get it taken care of some time this year. Mayor Collings said it was on the list for paving. We had a leak on Main and he questioned it because the hydrant was dripping. The contractor said it was coming off George, the valve is not shutting off completely. When the line is cut and capped off, that will be resolved. Abe said he would like to look at patching the road at Martin Place because it is getting really bad. Rob said he would put together a list and give to Steve.

Police Chief: The new officer, Brandon, has been waiting to take his class. The class should be the first week of April and then he will be up and running. At the moment he has been going through all of the policies.

Law Director: Not Present. Mayor Collings stated that he was appointed to the Clinton County Municipal Judge vacancy. Congratulations to him. We will need to find a new Law Director. John said he takes the bench April 10, 2023.

Fiscal Officer: Not Present.

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Village of Sabina Bill List 3/23/2023

<u>Vendor</u>	<u>Amount</u>	<u>Department</u>
Ampstun	\$2,500.00	W/S
BWC	\$3,112.05	
Clinton Co. Emerg. Mgmt. Agency	\$1,282.00	
Buckeye State & Pipe	\$2,458.86	Water
Coast to Coast Solutions	\$804.72	PD
Greenfield Pest Control	\$45.00	
Globe Life	\$105.24	May/Fis
Medical Mutual	\$23,481.30	
Melvin Stone	\$786.49	Water
MASI	\$2,978.82	W/S
Ohio Dept. of Commerce	\$101.25	Mayor
Dave Powers	\$28.00	
Spurlock Plumbing	\$142.00	
Sabina Farmers Exchange	\$180.18	
Scadata	\$62.50	Water
Spectrum Phone	\$999.80	
Spectrum Internet	\$2,547.50	
Staples	\$230.37	W/S
Wilmington Express Care	\$95.29	PD
Norton	\$699.00	
Lexipol	\$781.60	PD
Galls	\$536.77	PD
Ohio Dept. of Taxation	\$655.65	
3C Ag	\$99.14	PD/S/ST
Domain Networks (annual website)	\$289.00	
Sheehy Systems	\$871.35	F/W/S/M
Stauffer Site Services	\$11,600.00	
Stauffer Site Services	\$39,900.00	
Dept. of Treasury	\$1,455.94	
AES Miami Valley Lighting	\$16,020.36	St./Hwy
Buckeye State & Pipe	\$1,810.96	Water
Stauffer Site Services	\$102,614.24	
Terry		
Cramer	128.05	PD
Total	\$219,403.88	

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month. It is not, that is a back payment because we were not receiving the bills. John said hopefully by mid-April our new phone system should be in place. Abe stated that since this is a monthly reoccurring bill, we should know that we need to pay it each month and not let it get backed up. John added a bill for \$128.50 for his office door.

Mayor Collings entertained a motion to pay the bills. Motion made by Peggy, seconded by Abe Arnold.

Mayor Collings reminded Council that Chastity and Jordan will be in training in Columbus next week. Also, there will be envelope stuffing next week for the water bills.

Appropriations & Budgets: Vicki Mongold made a motion to go into Executive Session to consider the compensation of a public employee or official, seconded by Beth Grehl at 7:35 PM.

Abe Arnold made a motion to return to regular session from the executive session, second motion was made by Bruce Gottschalk at 8:07 PM.

Vicki Mongold said they decided to go with Medical Mutual, but instead of going with the grandfathered plan, to switch the HSA Silver 5000 plan. The deductible will be higher, which will still be covered by the Village. The Village will cover 80% of the plan cost. The Telehealth option will also be covered 100% by the Village. Legislation will be at the next meeting to put that into place.

Vicki Mongold made a motion to go into Executive Session to consider the compensation of a public employee or official, seconded by Beth Grehl at 8:11 PM.

Abe Arnold made a motion to return to regular session from the executive session, second motion was made by Bruce Gottschalk at 8:48PM.

Audit & Internal Processes: Abe Arnold would like to schedule a meeting to audit the S. Howard Sr. Project to see where we are. Are we on track with the budget or have we had to pay more. The meeting is scheduled for April 11, 2023 at 7:30 PM.

Economic & Community Development: Beth Grehl said she needs to schedule a meeting, which will be April 11, 2023 at 6:30 PM to discuss pool preparations.

Employee Relations & Police: Vicki Sloan said there is a blood drive coming up on March 27, 2023. They are going to buy new rescue apparatuses for grain bins for around \$6500. Everyone in the county are getting these new ones since there was just an incident on Stone Rd. In February there were 57 runs, and as of Tuesday there were 45 runs for March, for a total of 173 for the year. We donate old equipment, so let Peggy know if there is anyone that is in need. There needs to be a meeting for the step svstem. which was scheduled for April 6.

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were discussed. Mayor Collings said there could be funding out there where they wouldn't have to make cuts. They recommended to line Jackson St. and the sanitary on Washington. He needs to schedule a meeting, which will be on March 28, 2023 at 7:00 PM to discuss a bucket truck. Bruce asked that Steve sit in for Rob since he will be on vacation.

Public Health, Well Being & Recreation: None.

Ordinances & Resolutions:

Mayor Collings presented the 3rd read on Ordinance #2023-04 setting and increasing the tap fees for the new water system and sanitary sewer system service in the Village of Sabina, Clinton County, Ohio. Abe Arnold made the motion to approve, seconded by Vicki Mongold.

Mayor Collings presented the 3rd read on Ordinance #2023-05 establishing wages for the Village of Sabina swimming pool employees. Peggy Sloan made a motion to approve, seconded by Beth Grehl.

Mayor Collings presented the 3rd read on Ordinance #2023-06 establishing and implementing the position of full-time administrative assistant for Jordan Groves. Peggy Sloan made the motion to approve, seconded by Bruce Gottschalk.

Mayor Collings presented Resolution #1185 approving the replacement of the sanitary sewer line on Central Ave, as an emergency. Abe Arnold made the motion to waive the three readings and adopt Resolution #1185 as an emergency measure, seconded by Bruce Gottschalk.

Mayor Collings presented Resolution #1186 making permean appropriations for the fiscal year ending December 31, 2023 and declaring an emergency. Abe Arnold made a motion to amend line item 1000-110-190-0000 from \$284,000 to \$400,000, brining the total of the general fund to \$1,380,740 and total appropriations to \$2,721,610, seconded by Vicki Mongold. Mayor Collings entertained a motion to approve the amended the Resolution. Abe Arnold made the motion to waive the three readings and adopt Resolution #1186 as an emergency measure, seconded by Beth Grehl.

Mayor Collings presented Resolution #1187 to contract with Insight Pipe for the lining of storm and sanitary sewer lines and declaring an emergency. Vicki Mongold made the motion to waive the three readings and adopt Resolution #1187 as an emergency measure, seconded by Bruce Gottschalk.

Public Comments: Mike Walls said Resolution #1185 has Bruce Gottschalk listed as President of Council. It will be corrected for the Official version.

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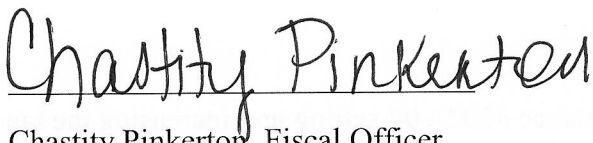
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Adjournment: All business before Council being addressed, Mayor Collings asked for a motion to adjourn at 9:45 PM. Bruce Gottschalk made the motion to adjourn, seconded by Beth Grehl.

Attest:

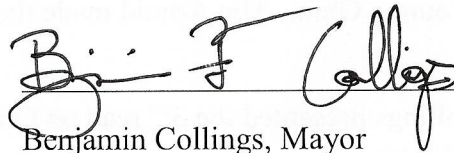
Approved:



Chastity Pinkerton, Fiscal Officer



Abraham Arnold, President of Council



Benjamin Collings, Mayor